

**Specialized Investigations Group, LLC
Investigative Contract**

**PO Box 14401
Tallahassee, FL 32317
1-888-235-7795**

CLIENT INFORMATION:

Name: _____

Physical Address:

City/state/zip _____

Phone _____

**Agreement dated as of _____ day of _____, 20____ between
_____ (hereinafter referred to as "CLIENT") and
Specialized Investigations Group, LLC (hereinafter referred to as "AGENCY")**

1. CLIENT engages the services of AGENCY for the following permissible investigative purposes and agrees to use the information provided only for appropriate, legal purposes, and in compliance with all applicable federal, state, local laws, and regulations.

2. Details of assignment / investigation:

3. The parties hereby agree that AGENCY will provide CLIENT with investigative findings which may include written reports, documents, electronically recorded statements, photographic, video ,audio, and / or related materials. The aforementioned is subject to the terms and conditions set forth in the agreement.

4. Reports can be delivered via US Mail, faxed upon consent from CLIENT, hand delivered or delivered telephonically.

5. CLIENT agrees to pay AGENCY for all services rendered regardless of the outcome of said services. Payments in full are due to AGENCY by way of agreed retainer outlined in paragraph #6 before AGENCY shall commence any work on behalf of CLIENT unless otherwise agreed between the parties of this agreement. Unless otherwise agreed, CLIENT agrees to pay AGENCY for all work undertaken or to be undertaken at the rate of \$_____ per hour billed at per hour plus all associated expenses

6. CLIENT further agrees to a working retainer of \$_____ before any services are rendered. Once retainer is received by AGENCY, a \$50 administrative charge may be billed to the CLIENT for cancellation. The fee to client will be reduced by the working retainer.
7. It is further agreed that any and all court appearances pertaining to this case are billed at the rate of \$_____ per hour plus associated expenses. This applies to all time spent by investigator attending, appearing, or waiting to appear; for any court proceeding, including but not limited to, deposition, hearing, or trial.
8. Fees are broken down as: Investigative Fees, Mileage and Expenses. Expenses may include, but are not limited to, rental vehicles, travel expenses, mileage (current government rate), copy fees, audio/video reproduction fees and commercial database usage fees.
9. Pursuant to Florida Statutes Chapter 493.6119 (1), AGENCY will keep and maintain all reports strictly confidential. Except where required by law, no information from reports will be revealed to the person reported on or to any other person unless CLIENT gives express consent.
10. All investigative findings furnished to CLIENT are exclusively for CLIENT's own use. CLIENT agrees to restrict the dissemination of said findings to only third parties who have a legitimate need to know, and /or are authorized by law. CLIENT will hold AGENCY harmless for damages, losses, cost and expenses, including attorney fees, suffered or incurred in connection with or arising out of claims based on investigative findings provided to CLIENT and for which CLIENT fails to keep strictly confidential. AGENCY will keep findings strictly confidential and will not disseminate or release any findings to third parties unless by CLIENT or court ordered.
11. In the process of obtaining requested information, AGENCY will comply with all provisions of Federal, State, and Local laws and regulations pertaining to the use of criminal conviction histories and/or bank account or confidential financial information and adhere to all current privacy rules and regulations. AGENCY assumes that all information provided to CLIENT will be used for lawful purposes only and CLIENT acknowledges that it has represented such to AGENCY.
12. AGENCY will endeavor to provide complete and accurate reports pursuant to this agreement. Nevertheless, CLIENT acknowledges that the information contained in such reports is obtained from sources including, but not limited to: public records, nonproprietary services and through observation or perception, which may require the exercise of judgment of interpretation. CLIENT further releases AGENCY, its officers, employees, and affiliated companies and any companies or individual from which AGENCY obtains information included in a report, from the liability arising or alleged to arise directly or indirectly from any negligent acts, errors, or omissions by any of the

providers of information or AGENCY in connection with the preparation of any reports, written or verbal.

13. Name similarities may be included in the report due to lack of sufficient information to verify that the individual or entity is the subject of research. It is agreed that CLIENT will furnish AGENCY with true and accurate information to the best of CLIENTS knowledge and ability at the time of this agreement. AGENCY reserves the right to decline, or withdraw from, any assignment that might give rise to a conflict without explanation. CLIENT understands that knowingly supplying false, misleading or incomplete statements or information to AGENCY relating to said assignment will result in immediate termination of said assignment and forfeiture of all retainers and money paid to AGENCY. AGENCY does not draw conclusions, makes representations, nor expresses any opinions regarding the information contained in the report.
14. By requesting and receiving reports, the CLIENT agrees to indemnify and hold harmless AGENCY, its officers, and employees from any and all claims, liabilities, expenses, fees including attorney fees, costs, and judgments arising from CLIENTS use or possession of the information furnished in said reports.
15. CLIENT agrees that AGENCY is engaged **solely by yourself or your company**, regardless of your CLIENT's ability and/or willingness to pay and further agree that if any monthly invoice is not paid by **you or your company** within (30) thirty days after it is rendered, it will be subject to a service charge at the rate of 1.5 % per month and you will be responsible for any reasonable expenses associated with collections including, but not limited to: our time at our standard hourly rate and all attorney fees related to collection of any past due amounts from CLIENT.
16. This agreement shall commence on the date first written above and shall continue until terminated by either party for convenience by giving a 10 day written notice or upon final remittance by CLIENT.
17. AGENCY warrants to CLIENT that Specialized Investigations Group, LLC is duly licensed, as required by law, to perform investigative and related services. AGENCY warrants to CLIENT that the services shall be performed with the degree of skill and care that is required and in conformity with the accepted professional standards prevailing in the private investigative industry at the time the services are preformed. AGENCY further warrants to CLIENT that in performing services it will comply with all applicable local, state, federal laws, regulations, and rules including, without limitation. Those pertaining to confidentiality of sensitive information and / or attorney-CLIENT information.
18. Except as specifically provided above, Specialized Investigations Group, LLC disclaims all other warranties, expressed or implied.

In witness whereof, the parties by there duly authorized representatives have signed this Agreement as of the above date.

CLIENT: _____(Print Name)

Signature:

Witnessed By:

Signature:

For Agency:

Signature